

Task Force Event Funding Request Policy

Business Funding

In the event that CCD's budget for the current fiscal year includes specific funding for CCD task force business, CCD task forces may request funding to promote the task force's public policy goals.

Requests for funding from the Task Force Business budget line must be made in writing to the CCD Chair by the co-chairs of the requesting task force. Task forces may request up to \$1,000 total for events during the fiscal year. Task forces may make up to three requests for funding throughout the year up to the \$1,000 limit. In the event that multiple task forces are requesting funding from this budget line for the same event, the amount total for that event is limited to \$1,000. The funding request must include information about what the funding will be spent for and detail how the event will help the task force to accomplish specific policy priorities.

The CCD Board may approve requests that exceed \$1,000 for events or per task force on a case by case basis. For these types of requests, additional information must be submitted to show how the event would benefit a CCD wide policy priority.

The CCD Board will act on the request within 5 business days. Requests require a two-thirds majority of the full board for approval.

Accommodations Funding

In the event that CCD's budget for the current fiscal year includes specific funding for the provision of accommodations, CCD task forces may request funding for accommodations that support task force events.

Requests for funding from the Accommodations budget line must be made in writing to the CCD Chair by the co-chairs of the requesting task force. The co-chairs must provide information about how the funding will be spent to provide accommodations for a task force event.

The CCD Chair will act on the request within 3 business days. Requests do not require board approval.

January 30, 2020