

## CRITERIA FOR CCD MEMBERSHIP

The Consortium for Constituents with Disabilities (CCD) is a working coalition of consumer, advocacy, provider, and professional organizations that advocate on behalf of children and adults with physical and mental disabilities and their families. Since 1973, the CCD has advocated for federal legislation and regulations to assure that the more than 61 million people with disabilities are fully integrated into the mainstream of our nation's life. Approximately 125 national organizations now actively participate in the Consortium.

Following are criteria for membership in CCD:

1. Only national non-profit organizations are eligible for membership. Since CCD focuses on federal issues, CCD member organizations' work within CCD must be national in scope with a Washington D.C. presence. The Board of Directors may grant membership to a national organization with no Washington presence that would participate actively by e-mail, phone, and other virtual means. Individuals or units of local, state, or federal government are not eligible for membership. While for-profit organizations may not join CCD, they may join associations that are eligible for membership. Member organizations may be represented by staff, paid consultants, or volunteers designated by the member organization. Member organizations wishing to have individual(s) who are not paid staff or paid consultants to the organization represent them in CCD must adhere to the CCD Volunteer Representation Policy and ensure that the volunteers meet the requirements.
2. Membership status is divided into three categories. They are:
  - a. **First Time Membership Status (First year only):** First Time Memberships are a prorated amount of the full membership dues based on the fiscal quarter that the organization is notified of the Board's approval of their membership. The member will have full Task Force voting rights and must meet all CCD Returning Membership Status criteria without having ever participated in CCD before filing for this membership status. First year dues for first time members joining in:
    - i. January, February, and March - \$775
    - ii. April, May, and June - \$581.25
    - iii. July, August, and September - \$387.5
    - iv. October, November, and December - \$193.75
  - b. **Returning Membership Status:** Returning Membership Status includes any CCD member returning year-after-year with no lapse in their membership status. Returning Membership Status provides the organization Task Force voting rights, eligibility for Task Force Co-Chair Status, and eligibility for membership on the CCD Board of Directors. Annual membership dues for the Returning Membership Status are: \$775.00.
  - c. **Returning to Membership After a Lapse:** An organization that was formerly a CCD member (either through voluntary departure or removal from CCD) is welcome to re-apply for membership and must show that it meets all CCD Criteria for Membership. If/once approved to return as a CCD member, the member organization will have full Task Force voting rights. Dues for an organization returning after a lapse in membership will be based on the fiscal quarter the organization is notified of the Board's approval of their return to membership (see quarters and applicable dues amounts above).
3. A key component of the member organization's work must involve advocacy with and for people

with disabilities including support for civil rights and needed services and supports. Advocacy performed by CCD member organizations must be consistent with and be designed to advance the goals of the Americans with Disabilities Act: equal opportunity, full participation, independent living, and economic self-sufficiency for people with disabilities.

4. THE MEMBER ORGANIZATION MUST:

- a. Subscribe to the Mission and Vision of CCD;
- b. Agree to abide by the Code of Participation;
- c. Actively participate in at least one Task Force;
- d. Attend the CCD annual meeting;
- e. Agree to abide by Task Force rules;
- f. Pay dues, as stated above; and
- g. Have a process to review and sign on to Task Force letters, testimony, policy positions and other documents related to Task Force business.

### **PROCESSING MEMBERSHIPS**

To become a member organization, prospective members must complete a CCD membership application and other supporting documents. The membership form must be signed by an appropriate representative of the organization and indicate that all membership criteria will be met.

The membership committee established by the CCD Board of Directors will review the application of all prospective members to determine if they meet the criteria for membership. The committee will submit recommendations on membership to the Board of Directors. The membership committee may request copies of an applicant's bylaws, charter or other documents for review and verification of requested membership status.

To remain members of CCD, all organizations must annually certify as part of the dues payment process that they meet the criteria for membership and will abide by all CCD policies and procedures.

Member organizations will be sent an invoice for payment of annual dues. To remain a member in good standing, organizations must pay annual dues which must be either received or postmarked by February 28<sup>th</sup>. Any dues submitted between March 1- 31 shall include a \$50 late fee in addition to the \$775.00 dues. If dues are not submitted by March 31<sup>st</sup> CCD membership and benefits will automatically be suspended until dues are received. Members not in good standing shall be so notified and be removed from all CCD lists.

### **FINANCING CCD**

CCD dues will be spent in accordance with the CCD Annual Budget and CCD's outlined priorities for the year as determined by the Board of Directors and approved by the membership. In order to support the agreed to coalition priorities and day-to-day work of the coalition, CCD members will make every effort to pay the correct annual fee by the required due dates outlined in the processing memberships section of this document in accordance with their membership status. CCD member organizations that may wish to contribute more than their required dues are encouraged to do so. Pursuant to CCD's Dues Policy, member organizations may request a waiver or reduction of dues by submitting a request in writing to the CCD Chair explaining the nature of the need (for more information, see [hyperlink to CCD's Dues Policy](#)).

Task Forces will determine ways of covering expenses related to task force activities if not available through the Annual Budget designated for task force activities.

Revised by the Board of Directors 9/12/2006

Updated 1/19/2013 Update January 3, 2014

Update January 20, 2015

Update February 11, 2019

Update January 30, 2020

Update January 11, 2021

Update January 18, 2022

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